



BOARD OF HEALTH
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HEALTH DEPARTMENT

MINUTES
BOARD OF HEALTH
March 11, 2019
Conference Room F

A meeting of the Board of Health was held in Conference Room F, Municipal Center, 30 Providence Road, Grafton, MA.

MEMBERS PRESENT: Karen Gwozdowski Gauvin, Chairman; Daniel J. Finn, Vice Chairman; Deborah A. Chouinard, Clerk; Josh Briggs, Member

Austin Magnant was not in attendance.

Also in attendance: Mike Mendez and Colleen Bolen of CMRPHA/WDPH

A motion was made by Mrs. Chouinard to open the meeting at 6:00 P.M., seconded by Mr. Finn; unanimously passed.

CMRPHA Update

Mike went over food issues:

- Cleaning of 3-bay sinks
- Cleaning walk-in coolers
- Cleaning of fan covers
- Use of proper scoops
- Storage of food properly
- Proper thawing of food
- Proper use of test strips
- General cleaning items

Mike went over general complaints:

- Trash accumulation in yard
- Water pipes broke in middle of night, notified by Fire and Building Inspector
- Potential hoarding
- Lead complaint
- Trash relative to recycling

Colleen went over monthly updates:

- Quarterly meeting on April 17th at 12:30 at the West Boylston Town Hall
- Special meeting to discuss Special Commission on Local and Regional Public Health Recommendations will be held on March 19th from 1:00 to 3:00 p.m. in Shrewsbury Town Hall
- WDPH staff attended Coalition for Healthy Grafton meeting on February 27th. Discussed was a plan to bring the Botvin LifeSkills Curriculum to Grafton schools. LifeSkills is evidence-based substance abuse and violence prevention program used in schools and communities around the world that has been proven to reduce substance use by as much as 80%. Discussed planning of an event to educate caregivers on the science of addiction and substance use in adolescents. Next meeting is March 27th from 2:15 – 3:15 p.m. in main office of High School

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- March 11th WDPH staff will attend the Project Here: Substance Use Prevention Educators Summit at Worcester State University with keynote address on 'the impact of vaping & marijuana use on the adolescent brain' by Dr. Sharon Levy of Boston Children's Hospital
- Central MA Suicide Prevention Coalition will host Question, Persuade, Refer training on March 21 from 3:00 to 5:00 p.m. at 25 Meade Street
- Amelia Houghton, RN, will be hosting a Hands On Only CPR training class on April 17th at the Senior Center
- Joseph Early, Jr.; DA will be hosting a Prescription Drug Safety/Opioid Epidemic session on April 18th at the Senior Center

Discussion

EDS Drill March 9th Update

Mrs. Chouinard updated the Board on the drill held on March 9th at the High School.

She stated the Drill went well but was different from last year where last year had lot more technical/physical equipment set up and this year more discussion on things that need to be done and changed. She continued they definitely need more support from other people. Chief Crepeau did come at the end due to a conflicting meeting. Even though the School, DPW, Board of Selectmen and Town Administrator were invited no one but volunteers showed up. Sara Darlagiannis and Katrina Stanziano did great job going over various jobs and things and came up with great recommendations. Mr. Briggs was impressed with all the work Mrs. Chouinard did put into the planning and feels more people need to be involved for lack of potential confusion on a day like that should it be a real emergency. Mrs. Chouinard stated there is no designated EDS Coordinator. In the past it was run through the MRC and designated Health Agent, which we no longer have, and then it was the Public Nurse who ran it, which we no longer have; so the onus now lands on the Board, of which 3 of the 5 members are new, to organize a chain of command in the event of an actual emergency or with the Alliance to assist with such a structure/organization of specific leadership and responsibilities. It's supposed to be overseen by emergency operations but she has never met with Emergency Management to discuss. The trailer took one week to have moved from Municipal Center to High School with everyone saying it's not their responsibility; need more working together with other entities within the Town. Mr. Finn thought Mrs. Chouinard did a great job as leader with CERT and GGMRC and volunteers from other towns present. He also feels we need support from other Town Departments as well as better communication. Colleen said she would speak to Alyssa to see when GEMA meets so the Board can attend with them. It's a great venue having all key players in the same room so everyone knows what is EDS, what roles are for Fire, Police, DPW, etc? Mrs. Chouinard did talk to Chief Crepeau at the end of the drill regarding concerns with traffic control and all the cars in the parking lot. He said last time this was discussed was when Lois Luniewicz was here which was prior to 2014. Her biggest concern is she ran the drill last year and this year but questioned what if she's not there; who runs the drill. She has a big concern who else would be able to run it. It used to be the coordinator of MRC role responsible for getting volunteers and running the drill. Lindsey Fox, current coordinator, said it's no longer her role; she's only responsible for getting the volunteers and not coordinating the drill. Mrs. Chouinard continued that Chief Crepeau would have conflict if real disaster because police officers would be on other calls and who would be designated to EDS. She stated she and Mr. Magnant met with Forrest Price, Public Health Emergency Preparedness Planner, to discuss the new draft EDS plan and as a Board need look at it and update it. It does state we have an MOU with Police providing so many officers; but if real emergency how much help could we get because the officers would be doing other things. It's the same with MRC and CERT. Now we are GGMRC with volunteers from other towns. However, if real emergency how much help would Grafton get because other towns outside of Grafton would be in the same situation. The numbers of volunteers sounds

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good on paper but lot members are on both CERT and MRC. She stated after drill will look at the recommendations by Sarah and Katrina and revise the plan; all had great recommendations.

EDS Update Information Meeting on February 6, 2019

Discussion is under EDS update above.

FY-20 Budget

Discussion was:

- Elected/Appointed Boards typo should be \$200 annually not \$300 annually
- Dues & Membership requesting an increase from \$250 to \$350 due to 3 new members and at this point this account is already in the red
- Conferences/Seminars Fees has a typo of \$5,000 instead of \$500 and then Board wishes to increase from \$500 to \$1,000 due to new members need to attend conferences regarding various public health issues
- Professional & Technical is for the CMRPHA and states the line will cover half of the cost for Title 5 and the other half will be covered through the revolving account which collects the fee for that inspection.....that last sentence needs to be taken out because there is no more revolving account since July 1, 2018

June, July, August Meeting Schedule

The following schedule was set: June 4th, July 1st and August 5th, 2019

56 Keith Hill Road (Tim Fitzpatrick) / Local Upgrade Approval

Board reviewed and a motion was made by Mr. Finn to grant to grant the requested Local Upgrade Approval for reduction in separation between the SAS and high groundwater – 4 feet required, 3 feet provided; seconded by Mr. Briggs; unanimously passed. During further review it was noted a sieve analysis in lieu of perc test was also requested. Motion made by Mr. Finn to amend the previous motion, seconded by Mrs. Chouinard; unanimously passed. A motion was made by Mr. Finn to grant the requested Local Upgrade Approval for reduction in separation between the SAS and high groundwater 4 feet required, 3 feet provided and t also grant use of sieve analysis as a substitute for perc test, seconded by Mrs. Chouinard; unanimously passed.

Nomination Animal Inspector

A motion was made by Mrs. Chouinard to nominate John Carlson of 42 Old Upton Road as Animal Inspector, seconded by Mr. Finn; unanimously passed.

A motion was made by Mr. Finn to nominate Melinda MacKendrick as Animal Inspector; seconded by Mrs. Chouinard; unanimously passed.

To Be Signed

Disposal System Construction Permit

38 Potter Hill Road / Kenneth Gauthier

Septage Haulers Licenses

American Sewerage Septic Co LLC / 2018

American Sewerage Septic Co. LLC / 2019

Portable Toilet Permit

Johns Jons / Grafton Flea Market

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Minutes

A motion was made by Mrs. Chouinard to accept the Minutes of January 7, 2019 as written, seconded by Mr. Finn; unanimously passed.

A motion was made by Mrs. Chouinard to accept the Minutes of February 12, 2019 (joint meeting with BoS) as written, seconded by Mr. Finn; unanimously passed.

A motion was made by Mrs. Chouinard to accept the Minutes of February 12, 2019 (BoH regular meeting) as written, seconded by Mr. Finn; unanimously passed.

A motion was made by Mrs. Chouinard to accept the Minutes of February 26, 2019 Workshop as amended, seconded by Mr. Finn; unanimously passed.

Correspondence / Mail

The Board reviewed miscellaneous correspondence and mail.


Old / New Business

None

Adjourn

A motion was made by Mr. Finn to adjourn at 6:55 P.M., seconded by Mr. Briggs; unanimously passed.

A TRUE COPY,
ATTEST:


Deborah A. Chouinard, Clerk